



**West Hollywood Elementary**

**School Advisory Council Agenda  
October 5, 2023**

- I. Welcome**
- II. Approval of September Minutes**
- III. School Improvement Plan**
  - A. Positive Behavior Plan**
  - B. MTSS/RTI Plan**
  - C. Attendance Plan**
  - D. Literacy Plan – Dr. Murphy**
- IV. Title 1 Updates – Dr. Murphy**
  - A. Title 1 Survey**
- V. Principal's Report – Mrs. Palacios**
  - A. School Recognition Funds \$32.00**
  - B. Accountability Funds \$3,123.57**
  - C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2023-2024.**
- VI. Other Business**
- VII. Adjournment**



## West Hollywood Elementary

### School Advisory Council Meeting Minutes September 7, 2023

- I. **Welcome** - The meeting was called to order by Mr. Myers at 5:30 PM.
- II. **Approval of May Minutes** – Mr. Myers shared May 2023 minutes with the parents for them to review. Mr. Myers motioned to approve the May minutes. Mrs. Palacios seconded that motion. Mr. Myers stated the motion passed.
- III. **School Advisory Council Positions**
- A. **What is SAC?** – Mr. Myers shared with everyone that the School Advisory Council is a team of people representing various segments of the community. The purpose of a SAC is to assist in the preparation and evaluation of the results of the school improvement plan and to assist the principal with the annual school budget. Additionally, SAC receives funds "to be used at the discretion of the School Advisory Committee. Each school in the State of Florida must have a SAC. By law, each SAC must be composed of the principal and an appropriately balanced number of stakeholders. These individuals must be representative of the ethnic, racial and economic makeup of the community served by the school. The majority of SAC members (over 50 percent) must not be employed by the *SCHOOL DISTRICT* on whose SAC they serve. The whole point of school improvement is data-driven decision making. The process is SUPPOSED to be fairly simple and straight forward: The SAC reviews relevant data, identifies problem areas, develops improvement strategies, monitors their implementation, and then starts the whole process over when the next round of data is available.
1. **School Advisory Council (SAC) By-Laws** – Mr. Myers shared the SAC By-Laws with everyone in attendance.
- B. **SAC Positions** – Mr. Myers shared the different positions to the parents in attendance. The following members were nominated and voted in. The following people currently hold the following positions on the school advisory council for the 2023-24 school year.

#	SAC Member Name	Position
1	Myers, Mark	SAC Co-Chair
2	Rubinstein, Amber	SAC Co-Chair
3	Tyler, Mozella	BTU Steward (or designee)
4	Jennings, Angela	SAF Chair (or designee) Parent of a student at the school

5	Andre, Ashley	Community / Business Representatives
6	Vergara, Giovanni	Non-Instructional Support Employees
7	Palacios, Lina	Principal
8	Zamudio, Cristina	Pre-K (if applicable - parent or certified teacher)
9	Puglisi, Astria	ESOL Parent of a student at the school
10	Khan, Shazeena	Parent
11	Rosemarie, Campo	Teacher
12	Heeralal, Deliah	Gifted Parent of a student at the school
13	Matos, Stephanie	Parent
14	Sherrod, Wynton	Parent
15	Strayer, Karen	ESE Parent of a student at the school
16	Fonseca, Cassandra	I-Zone Representative (must be a parent)

**C. Life, Skills, and Wellness** – Ms. House then spoke to everyone in attendance about West Hollywood’s Life, Skills, and Wellness plan. She mentioned that this is the new name for what was previously known as the Social Emotional Learning (SEL) Plan. She introduced Ms. Alexandra Bellon, an SBBC LSW Specialist. She presented available programs offered via Broward Schools for Life, Skills, and Wellness.

**IV. Title 1 Updates** – Dr. Murphy gave parents the opportunity for input on the School Improvement Plan with Title 1 Plan (Addendum). No input was provided by teacher, parent, and community. Parents were encouraged to provide input by completing the Title 1 survey. The title 1 Compact was discussed, and Dr. Murphy encouraged parents to complete and return to the school.

**V. Principal’s Report** – Mrs. Palacios welcomed everyone back for the 2023-24 school year.

**A. School Recognition Funds \$32.00 & Accountability Funds \$3,123.57** – Mrs. Palacios shared the School Recognition Funds are \$32.00 and the Accountability Funds are \$3,123.57. We are to looking for approved materials that will best meet the needs of our students to spend these funds on.

**B. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2023-2024** – Mrs. Palacios shared that for the 2023-24 school year there has been one incident involving a gun on campus. She reminded everyone that guns are not permitted on campus, even with a valid license to carry permit. She explained that just like a courthouse or an airport, firearms are not permitted on school grounds. She then

showed the required “See Something Say Something” Parent Overview and the Parent Policy 5900 Anti-Bullying Training 2023-2024.

**VI. Other Business** – No other business at this time.

**VII. Adjournment** – Mr. Myers motioned to adjourn the meeting at 5:59 PM. Mrs. Sclafani seconded the motion to adjourn.



## **West Hollywood Elementary**

### **School Advisory Council Minutes October 5, 2023**

- I. **Welcome** – Mr. Myers gave a warm welcome to all in attendance and started the meeting at 5:35PM.
- II. **Approval of September Minutes** – Mr. Myers reviewed the September minutes and motioned to approve the minutes. Mr. Vergara seconded the motion and the motion passed.
- III. **School Improvement Plan**
  - A. **Positive Behavior Plan** – Ms. Sclafani spoke about the positive behavior plan and the four main rules that students at West Hollywood Elementary Should follow. R.O.A.R. is the acronym used for the four rules. Respectful, Optimistic, Accountable, and Resilient. She then explained in Spanish these rules that students are expected to follow. The students that follow these rules earn points towards monthly rewards parties where they can choose different games at class dojo parties. They can play board games, Nintendo, basketball, etc.
  - B. **MTSS/RTI Plan** – Mrs. Sclafani then spoke about the Multi-Tiered System of Support Plan (MTSS). We look at student data from the statewide assessment in reading and math and students that score low and may need additional support are given the support they need to succeed. It may be academic, or it may be behavioral. Some parents may have started to receive camp letters, this is also part of our plan try and meet student needs that may not be able to fit during the school day.
  - C. **Attendance Plan** – Ms. Sclafani spoke about the attendance plan. She mentioned that if students are absent, make sure to excuse the absence. You can call it in, do it online, send a note, or call the school so that the absence can be excused. Our goal is for students to be here 90% of the school year. Students get flagged if they miss more than 10% of the school year.
  - D. **Literacy Plan** – Dr. Murphy shared that October is literacy month. We started the school year assessing students. Our goal for the year is to have at least 50% of our K-2 students be proficient on the statewide assessments. For grades 3-5 our goal is to have at least 45% of the students score proficient on the statewide assessment, which is considered a level 3 or above. We are going to work toward those goals using academic afterschool camp and reading interventions. Our interventionists are working hard filling in gaps in phonics, phonological awareness, phonemes, and other areas that are targeted.
- IV. **Title 1 Updates – Dr. Murphy**
  - A. **Title 1 Survey** – Parents were given opportunity for input on School Improvement Plan with Title 1 Plan (Addendum). No input was provided by teacher, parent, and community. Parents were encouraged to provide input by completing the Title 1 survey. The title 1 Compact was discussed, and Dr. Murphy encouraged parents to

complete and return to the school. She also shared that Math Night was the next upcoming event on November 2.

**V. Principal's Report – Mrs. Palacios**

- A. School Recognition Funds \$32.00** – Mrs. Palacios couldn't attend due to a family emergency, so Mrs. Sclafani shared with everyone that the School Recognition Funds amount is \$32.00.
- B. Accountability Funds \$3,123.57** - Mrs. Sclafani shared with everyone that the Accountability Funds amount is \$3,123.57.
- C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2023-2024.** – Mrs. Sclafani shared with everyone that there haven't been any new incidents since the last meeting.

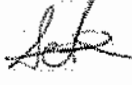



**VI. Other Business** – No other business was discussed.

**VII. Adjournment** – Mr. Myers adjourned the meeting at 5:55PM.

☆ SAC Sign in Sheet for West Hollywood ES (0161)

Date: 10/5/23

Time: 5:30

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andre, Ashley	Community / Business Representatives	No	No	
2	Fonseca, Cassandra	I-Zone Representative (must be a parent)	No	Yes	
3	Heeralal, Deliah	Gifted Parent of a student at the school	No	Yes	
4	Jennings, Angela	SAF Chair (or designee) Parent of a student at the school	No	Yes	AJ
5	Khan, Shazeena	Parent	No	Yes	
6	Matos, Stephanie	Parent	No	Yes	
7	Myers, Mark	SAC Co-Chair	Yes	No	
8	Palacios, Lina	Principal	Yes	No	
9	Puglisi, Astria	ESOL Parent of a student at the school	No	Yes	
10	Rosemarie, Campo	Teacher	Yes	No	
11	Rubinstein, Amber	SAC Co-Chair	Yes	No	
12	Sherrod, Wynton	Parent	No	Yes	
13	Strayer, Karen	ESE Parent of a student at the school	No	Yes	
14	Tyler, Mozella	BTU Steward (or designee)	Yes	No	
15	Vergara, Giovanni	Non-Instructional Support Employees	Yes	Yes	
16	Zamudio, Cristina	Pre-K (if applicable - parent or certified teacher)	Yes	No	

**TIME:** 5:30 PM-7:30 PM

[illegible]

















**TIME:** 5:30 PM-7:30 PM

Name	Signature	Attendee Title	Student Name	Email Address	Telephone Number
Lourdes Salgado	[Signature]	New World's Reading Rep.		lsalgado@ufl.edu	(305) 833-7787
Emmanuel Salgado	[Signature]	New World's Rep.		lsalgado@ufl.edu	(305) 833-7787
Alexandra Kuziwa	[Signature]	Teacher		alexandra.kuziwa@ufl.edu	(954) 483-7072
Janice Campbell	[Signature]	Teacher		campbellj113@ufl.edu	(954) 999-2301
Ximora Munoz	[Signature]	Teacher	Ximora Munoz	Ximora.Munoz@ufl.edu	954-629-1841
Amber Rubinstein	[Signature]	Teacher		amber.rubinstein@ufl.edu	321-347-2466
MARTIN MOISE	[Signature]	TEACHER		MARTIN.MOISE@ufl.edu	(305) 319-3209
Judy Orozco	[Signature]	teacher.	Melanie Montemoro	6139 Fillmore St.	954 479 1305
Ché Choman Marlon Yolanda	[Signature]	Teacher.	Ramirez Gisel	-	305-522-0661
Elizabeth Velez	[Signature]		Lenin Aguero	ee0000@velez1009@gmail.com	9546157720
Sheranie Sanchez	[Signature]	MOTHER	Sheranie Sanchez	954-230-9188	
Eduardo Arango	[Signature]	FATHER	SHANYL Arango	ArangoShanyl@ufl.edu	754 235 5846
Angeles Bonilla	[Signature]	MOTHER	Bradley guzman	Jaydenguzman942@gmail.com	954 204 4084
LAZARO TORRES	[Signature]	FATHER	THIAGO TORRES	THIAGO.TORRES@ufl.edu	786 419 2037
Calatima V. Nodias	[Signature]	MOTHER	Diana Boriche		
SHANON SOWANA	[Signature]	MOTHER	Wilsley Thornton	754 816 7756	
Liana Fernandez	[Signature]	MOTHER	Glile Tenorio	liana.fer@ufl.edu	305 345 2192
CHARLES ANDERSON	[Signature]	TEACHER		CHARLES.ANDERSON@ufl.edu	

West Hollywood Elementary School

**WORKSHOP:** Literacy Family Night

30 PM

Name	Signature	Attendee Title	Student Name	Email Address	Telephone Number
Marie Anne		Parent	John	—	—
Susan Leitch		Teacher	—	—	—
Anthony Mohammed		Santos	Aleone-Molke	Trinity School, York Co. Pa.	754-284-24
Louis-Edouardienne Mor		—	Marcel Leung	—	786-444-8448
Alba Bohia 35411 d'rs		Parent	Edouard Morris	—	786-444-8448
Britany Cap Sar		Parent	Malek Cap Sar	breasor1987@yahoo.com	974-675-324
Leon Louis Lina		Parent	Sarah Tem Paul	linatemplous351@gmail.com	561-570-0261
Angel Roman		Blom	Arcon Torres	angelmora10@hotmail.com	386-561-1544
Orlando Torres		Dad.	Arcon Torres	angelmora10@hotmail.com	386-561-1544
Murphy Murphy		Litacay Coach	—	Holmdel IT	—
Noelvis Edgewartia		Hom	Yabero Gomez	edwardtorres1987@gmail.com	(754) 275-1836
Stewart Knight		Teacher Mom	Mahyah/Kamilah	—	766-426-8309
Cristal Sherod		Teacher Mom	Cristyn/Londyn Sherod	—	(305) 804-8985
Veronica Sclafani		Assistant Principal	—	Veronica.Sclafani@barnard.edu	908 754-323-1535